

**Bethesda Episcopal Church Vestry Meeting
17 April, 2024
Saratoga Springs**

The meeting was held at 3 Beacon Hill Drive, Saratoga Springs.

Away on assignment: Fr. Charles Wallace, Priest in Charge

Attendance: Sara Manny, Senior Warden
Mark Claverie, Junior Warden
Karen Finkbeiner, Treasurer
Marcia MacDonald
Holly Sofarelli
Marge Verrigni
Timothy Holmes, Clerk
Regrets: David Harper, David MacVane, Rick Wissler
Guest: Mary Withington

Opening Prayer led by Senior Warden S Manny

Come Holy Spirit, and fill the hearts of your faithful people, and kindle in us, the fire of your love. Amen.

The regular meeting of the Bethesda Episcopal Church Vestry was called to order at 7:00 PM on 17 April 2024, by Senior Warden S Manny.

Approval of Minutes

The minutes of the meeting of 17 March 2024 were approved as distributed. (K Finkbeiner, movant; M MacDonald, second)

Treasurer's Financial Report: K Finkbeiner, Treasurer

Actual Expenses through March were on budget, and our Income continued over budget. However, we have moved to a Deficit of \$4,855 year to date. The actual deficit is much lower than we anticipated in the budget (\$20,899) thanks to the unusually high giving in January and February. Overall there were no surprises, and given our good cash position the deficit is not a concern at this time. We have no overdue invoices outstanding. The Audit committee met.

Operational Performance, Year to Date February 2024

<u>Expense</u>	<u>Budget</u>	<u>Actual</u>	<u>Better/(Worse) than Budget</u>
Rector Expenses: <i>Wages, benefits, rectory maintenance</i>	33,225	32,979	246
Church Building <i>Utilities, Maintenance and Insurance</i>	13,674	14,337	(662) utilities
Programs not uniquely funded <i>Outreach, Organ, other</i>	3,268	2,870	398
Fees <i>Professional and credit card</i>	7,470	7,106	364
Office <i>Rent, Equipment, Supplies</i>	6,146	6,073	73
Diocese Assessment	13,860	13,860	-
Total Operational Expense	\$ 77,643	\$ 77,225	\$ 418
Income			
Pledge and Plate:	51,741	66,582	14,841
<i>Operation Expense over Pledge/plate by:</i>	<i>(25,902)</i>	<i>(10,643)</i>	
Other operational	1,000	1,750	Fuel, other
Total unrestricted Revenue	\$ 52,741	\$ 68,332	\$ 15,591
Total unrestricted with Div, Int	\$ 56,744	\$ 72,370	\$ 15,625
Operational Income/(deficit)	\$ (20,899)	\$ (4,855)	\$ 16,043
<u>Non-Operational Expenses:</u>		<u>Non-Operational Income:</u>	
Special Events	635	Special Event Income	5250
Choir	\$ 6,970	Choir	8,912
Altar Guild	320	Flowers/Altar guild	1,140
Christian Ed	-	Christian Educ	-
		Feb Env	1,204 <i>Franklin Community Center</i>
		Mar Env	520 <i>Lifeworks Community Action</i>

Items in italics do not show in our financial statements once transferred, they are maintained in this list for information only.

Mary Withington gave an update on Home of the Good Shepherd.

Churchwardens' Report:

Senior Warden: S Manny

- Fr Wallace and Derrick Stannard are working on a summer music program. The special envelopes in July and August will provide opportunities to support.
- Sunday School started Sunday 14 April and will continue.
- The office is performing smoothly thanks to volunteers.

Junior Warden: M Claverie

- Bathroom upgrade, toilet replaced (Mr. Rooter) and other plumbing work to be scheduled:

- wing faucets and gooseneck spout for upstairs bathroom
- Sacristy sink dripping corrected and shutoff valve
- Downstairs “boys” toilet guts replaced
- Restore an outside spigot, on the east side of church.
- No movement yet on gutter correction, although JGWA has contacted Mid-State about getting roofer back. I had sent a video of the dripping from the bent gutter.
- There is interest in the pews from several people. A spreadsheet is being used to keep track. Karen Finkbeiner is heading this project up and updated.
- Flags – the bars that are supposed to keep the flags from wrapping are not working. High winds still whip the flag around the poles and the bars have come loose. I am going to return to the old way of untangling the flags, an extension pole to untangle the flags. I haven’t discussed this directly with Fr. Wallace yet but I did chat with Bob Bullock and he concurred. I will get in touch with Saratoga Flag to let them know about the bars. It might just be that Washington St is a wind tunnel, and with high rises going up it will continue to be that way.

New Business: none

Next meeting: Senior Warden S Manny: To be determined

Closing Prayer led by Senior Warden S Manny

The Grace of our Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit, be with us all evermore. Amen.

Meeting adjourned 8:07PM

*Respectfully submitted,
Timothy Holmes, Clerk*