

**Bethesda Episcopal Church Vestry Meeting
25 February, 2024
Saratoga Springs**

The meeting was held at the church.

Attendance: Fr. Charles Wallace, Priest in Charge
Sara Manny, Senior Warden
Mark Claverie, Junior Warden
Karen Finkbeiner, Treasurer
David Harper
David MacVane
Holly Sofarelli
Marge Verrigni
Rick Wissler
Timothy Holmes, Clerk
Absent: Marcia MacDonald

Opening Prayer

The regular meeting of the Bethesda Episcopal Church Vestry was called to order at 11:25 AM on 25 February 2024, by Fr. Wallace.

Approval of Minutes

The minutes of the meeting of 17 January 2024 were approved as distributed with a correction to Attendance. (K Finkbeiner, movant; M Claverie, second)

Priest-in-Charge Remarks:

The Bishop's consecration was a marked success with 800 in attendance. Bethesda contributed meaningfully in planning and with gifts to the Bishop's office.

For Lenten instruction, David Olson has begun the discussion series on Thomas Merton on Wednesday evenings during Lent. An appreciative group from Bethesda attends.

Fr Wallace will provide a schedule of Holy Week events soon.

Bethesda's Organist Derrick Stannard is preparing programming for the summer of 2024. It is hoped that the inspired success of 2023 may be duplicated.

Treasurer's Financial Report: K Finkbeiner, Treasurer

The Treasurer reported the year is off to a good start thanks to strong contributions.

8:13 AM
02/09/24
Accrual Basis

Bethesda Episcopal Church of Saratoga Springs, NY
Profit & Loss Prev Year Comparison
January 2024

	Jan 24	Jan 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
40000 - Unrestricted Support				
40100 - Pledge & Plate	23,371.00	24,287.00	-916.00	-3.81%
40300 - Special Monthly Fund				
40301 - Special Monthly Giving Jan	650.00	854.00	-204.00	-23.89%
40311 - Special Monthly Giving Nov	-713.00	0.00	-713.00	-100.0%
Total 40300 - Special Monthly Fund	-63.00	854.00	-917.00	-107.38%
40600 - Special Event Income				
40640 - Weddings	250.00	0.00	250.00	100.0%
Total 40600 - Special Event Income	250.00	0.00	250.00	100.0%
Total 40000 - Unrestricted Support	23,558.00	25,141.00	-1,583.00	-6.30%
43000 - Temporarily Restricted Support				
40600 - Flower Donations	0.00	225.00	-225.00	-100.0%
Total 43000 - Temporarily Restricted Support	0.00	225.00	-225.00	-100.0%
Total Income	23,558.00	25,376.00	-1,818.00	-7.16%
Gross Profit	23,558.00	25,376.00	-1,818.00	-7.16%
Expense				
50000 - Capital Project Expenses				
51000 - Architect Fees	0.00	10,507.88	-10,507.88	-100.0%
54000 - Building Construction, Repair	0.00	86,053.92	-86,053.92	-100.0%
57500 - Investment Fees	0.00	150.00	-150.00	-100.0%
Total 50000 - Capital Project Expenses	0.00	96,711.80	-96,711.80	-100.0%
60230 - MC/Visa PayPal fees	29.59	71.74	-42.15	-58.75%
60300 - Charitable Contributions				
60330 - FEAS/ST	100.00	0.00	100.00	100.0%
Total 60300 - Charitable Contributions	100.00	0.00	100.00	100.0%
60550 - Church Supplies	0.00	122.30	-122.30	-100.0%
60575 - Rent Expense	1,180.00	1,109.00	71.00	6.4%
60490 - Diocese Assessment Expense	4,620.00	3,942.84	677.16	17.17%
60600 - Dues and Subscriptions	0.00	10.00	-10.00	-100.0%
62000 - Office Supplies				
62550 - Computer and Internet Expenses	357.96	292.95	165.01	56.85%
62100 - Equipment Lease	301.00	301.00	0.00	0.0%
62000 - Office Supplies - Other	131.04	34.88	96.16	275.69%
Total 62000 - Office Supplies	910.00	708.83	201.17	28.38%
62500 - Miscellaneous Expense	7.05	202.96	-195.91	-96.13%
62600 - Rector Expenses				
62610 - Rector Expense - Cable/Internet	99.73	80.00	19.73	24.63%
62620 - Rector Expense - Auto	64.99	103.49	-38.50	-37.2%
62630 - Rector Expense - Phone	54.70	54.70	0.00	0.0%
62660 - Rector Expense - Pension	1,457.86	1,055.25	412.61	39.1%
62670 - Rector - Health Insurance	1,240.00	1,157.00	83.00	7.17%
62690 - Rector PLO Salary	8,605.48	5,411.52	3,193.96	60.5%
Total 62600 - Rector Expenses	11,612.76	7,861.96	3,750.80	47.71%
63500 - Employee Benefits				
63540 - Life and Disability Insurance	359.75	80.00	279.75	349.89%
Total 63500 - Employee Benefits	359.75	80.00	279.75	349.89%
64900 - Professional Fees				
64910 - Organist	750.00	1,250.00	-500.00	-40.0%
64920 - Accountant / CPA	0.00	1,375.00	-1,375.00	-100.0%
64930 - Bookkeeper	1,002.25	1,400.54	-398.29	-28.43%
Total 64900 - Professional Fees	1,752.25	4,025.54	-2,273.29	-56.46%
65000 - Program Expenses				
65100 - Altar Guild				
65110 - Flowers	0.00	200.00	-200.00	-100.0%
Total 65100 - Altar Guild	0.00	200.00	-200.00	-100.0%
65320 - Choir / Director				
65325 - Choir Expense Griffith	400.00	1,110.00	-710.00	-63.96%
65330 - Choir / Director - Other	1,100.00	1,100.00	0.00	0.0%
Total 65320 - Choir / Director	1,500.00	2,210.00	-710.00	-28.01%
Total 65000 - Program Expenses	1,500.00	2,410.00	-910.00	-37.76%
67000 - Building Expenses				
67100 - Repairs and Maintenance	1,530.00	1,395.00	135.00	12.92%
67200 - Rectory Expenses - Maint/Repair				
67210 - Rectory HOA Fees	191.42	191.42	0.00	0.0%
67220 - Rectory Utilities	204.08	270.54	-66.46	-24.56%
67230 - Rectory RMM	304.47	332.50	-28.03	-9.33%

The Treasurer recommended a raise of 3% for the church Custodian. Approved unanimously (K Finkbeiner, H Sofarelli)

The Treasurer's proposal to renew another round of CDs was affirmed unanimously.

Churchwardens' Report:

Senior Warden: S Manny

Senior Warden reported all current.

Junior Warden: M Claverie

1. **Bell tower sprinkler:** Scaffolding was productive and will be taken down next week. NE Fire Protection (NEFP) will come for a follow-up visit.
2. **Easter preparations. Clean up day** will be **Saturday 16 March, 9 AM to 12 noon**. Junior Warden will post the event.

The idea of a property manager was discussed. M Claverie reviewed his exploration of this topic, to be continued.

New Business: none

Next meeting: Fr Wallace: **Sunday 17 March** following the 10AM service.

Closing Prayer led by Fr Wallace.

The Grace of our Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit, be with us all evermore. Amen.

Meeting adjourned 11:58 AM

*Respectfully submitted,
Timothy Holmes, Clerk*

Vestry membership Attribution of annual classes follows the order of election at the 2023 Annual General Meeting. Elected were:

'At Large Vestrypersons' or 'Vestrypersons'

1 year term: Marcia MacDonald, Holly Sofarelli

2 year term: David MacVane, Marge Verigni

3 year term: David Harper, Rick Wissler

Officers:

Senior Warden Sara Manny 2 year term

Junior Warden Mark Claverie 1 year term

Treasurer Finkbeiner and Clerk Holmes were elected at the 2023 AGM for 2 year terms and continue to serve.