

**Bethesda Minutes May 2023 05 17 WITH AMENDMENT 2 Resolutions by email:**

**Bethesda Episcopal Church Vestry Meeting**

**17 May, 2023  
Saratoga Springs**

**The meeting was held at 3 Beacon Hill Drive, Saratoga Springs.**

**Attendance:** Sara Manny, Senior Warden  
Mark Claverie, Junior Warden  
Karen Finkbeiner, Treasurer  
Timothy Holmes, Clerk  
David Harper  
Marcia MacDonald  
Marge Verrigni  
Rick Wissler

**Absent**

Laura Kszan, David MacVane, Holly Sofarelli

**Opening Prayer**

The regular meeting of the Bethesda Episcopal Church Vestry was called to order at 7:00 pm on Wednesday, 17 May, 2023, by Warden Sara Manny.

**Approval of Minutes**

The minutes of the meeting of 19 April, 2023, were accepted as distributed. (Karen Finkbeiner, movant; Marcia MacDonald, second)

**Churchwardens' Reports:**

**Junior Warden:** M Claverie reported on property management:

**Dormer / Clerestory Windows**

I had a conference call last Friday (5/12) to discuss issues concerning the clerestory windows noted by JR Lamb Studios. The call was set up by Shannon Brown (JGWA) and included Erica McCarthy (LeChase formerly Sano-Rubin) and David Bleckman (J&R Lamb Studios). It was agreed that the issues noted by J&R Lamb were out of scope from the original roofing project. But they should and will be addressed (for an additional charge): specifically filling in gaps where the mullions meet which are currently filled with insulation material, caulking holes caused by the coverboards, any additional caulking and touchup painting. Frank Ryan & Sons (who are subcontractors for LeChase) will submit a proposal to address these issues. The church will engage directly with Frank Ryan & Sons, rather than through LeChase as our project officially ended at the end of 2022. Once that work has been completed, J&R Lamb will come back to complete the installation of the protective glass as well as deliver the refurbished eagle lectern and lantern.

**Water damage by east transept**

I met with Mid-State Roofing yesterday (5/16) to show where water damage has occurred in the church near the east transept. I expect to hear back from JWGA/Mid-State regarding the suspected cause of the water damage and what steps will be taken to mitigate this.

**Roof**

I received an estimate from Mid-State for **snow/ice guards** for the roof that will protect the gutters and downspouts from ice and snow falling from the roof. This estimate was forwarded to JGWA for their evaluation. Everybody agrees that the guards are needed – the question is the placement to be most effective.

The damaged downspouts are to be replaced by Mid-State this summer.

## **Cooling**

As of 5/12, Bourque is still waiting to hear back from Carrier for a date when the chiller installation can be inspected and started up. The air handlers have been installed.

**Senior Warden:** S Manny announced the proposed date for next Vestry meeting Sunday 25 June, noting the purpose to give the congregation an opportunity to participate in a Vestry meeting. Warden Manny noted with thanks holy services led by Father Kriss. She also mentioned proposed dates for a Parish BBQ 17 September and Christmas party 17 December.

## **Treasurer's Report:** K Finkbeiner, Treasurer

Our April financials look outstanding, but they are distorted by 2 large items that were sitting in Operational Income in April but have since moved to Capital. One of the items we discussed in the last meeting: the \$25,000 rental income from Bonacio for use of our lot was moved to capital in May to help pay for the air system work in the church. The other item was new in April: we received an anonymous donation of \$25,000 for the building fund, which was reflected in the Operational numbers prior to moving it to the capital account - this overstated April as the money did not move until May. In May, when these are no longer in the Income, our Net Income will be much lower.

Our Expenses continue to run under budget, although, as in prior months, much of the underrun is driven by timing; our April budget included an insurance payment that is not yet billed, and we are under-running maintenance although that may not continue through the year.

Overall our finances are in good shape relative to budget, but without the \$50,000 'extra' income we would be running a small deficit YTD April. Running a small deficit at this point is better than our usual performance and our budget.

Our invoices were current.

A motion was made to open a bank account at Saratoga National Bank. It was agreed that in addition to Sara Manny and Mark Claverie we would have Rick Wissler and Marge Verigni as signers for both our existing Adirondack Trust accounts and for our new Saratoga National accounts.

(D Harper, movant; R Wissler, second). Passed unanimously.

**Next meeting:** Sunday, 25 June following the 10AM service.

**Closing Prayer** led by Warden S Manny.

***The Grace of our Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit, be with us all evermore. Amen.***

Respectfully submitted,  
Timothy Holmes, Clerk

**Draft AMENDMENT to Draft Vestry Minutes MAY 2023**  
**18 June, 2023**

Please note that two resolutions were adopted by the Vestry on email vote:

### **3 June 2023**

**Motion** to accept proposal from Frank Ryan and Sons for dormer repairs. (M Claverie, movant; S Manny, second). Passed unanimously.

### **17 June 2023**

**Motion** that Bethesda set up a Money Market Account with Saratoga National Bank and Trust Company, with an initial deposit of \$40,000, and that this account will have the same signers as are authorized for the Certificate of Deposit at Saratoga National. (K Finkbeiner, movant; S Manny,

second).  
Passed unanimously.

*Respectfully submitted,*  
*Timothy Holmes, Clerk*  
*18 June, 2023*

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