

# Bethesda Episcopal Church Vestry Meeting

Date: 7PM March 21<sup>st</sup>, 2018

Location: Skidmore College

Clergy: Dean Marshall J. Vang, Interim Rector (absent)

Clerk: Mayumi Kato

Treasurer: John Van der Veer

Assistant Treasure: Jamie Piraino

Vestry: Darren Miller, Catherine Berheide, Steven Rucker, Field Horne, Pam Houde, John Huppuch,  
Sara Manny, Ann Bullock, Marcia MacDonald

Call to order: On behalf of Father Vang who was absent due to his illness, C. Berheide called to order the regular meeting of the Bethesda Episcopal Church Vestry at 7:00 PM on March 21st, 2018 at Skidmore College, Tisch Building, Room 208

1. Devotions
  - C. Berheide began the meeting with devotions
2. Minutes of February meeting
  - M. Kato, Clerk, sent out Minutes of February via E-mail in prior to this meeting for Vestry members to review. F. Horne moved to accept those, seconded by J. Huppuck, unanimously approved.
3. Interim Rector's Report: D. Miller on behalf of Father Vang
  - Landon Moore's Candidacy was approved
  - Martin Luther King, Jr. April 4 observance. Those who are interested in participating the event at downtown Saratoga should talk to Father Vang.
  - D. Miller moved to accept Rector's Expense, C. Berheide seconded the motion which passed unanimously
4. Senior Churchwarden's Report: D. Miller
  - Feedback from previous Sunday's presentation
    - D. Miller update the current New Parish House and Community Center (NPH) project status which was well received by congregation last Sunday (3/18/2018). However, there was also concern about the plan to host Code Blue Saratoga Shelter and Social Service at new Parish house. Sub-committee (M. MacDonald, P. Houde, J. Van der Veer and J. Huppuck) was created for further discussions.

- It was proposed to change the software that church office uses to more efficient one called “Shepherd’s Staff”. New software enables them to keep track congregation information much easier.
    - C. Berheide moved to accept the cost to purchase new software, J. Van der Veer seconded the motion which passed unanimously
  - Search Committee Report: C. Berheide
    - Vestry will meet B. Strickland from Albany Diocese Office in April
    - Survey to create church profile will be mailed along with next Bethesda newsletter within few weeks
5. Building Committee Report: G. Boyd who attended only this part
- The official welcome letter is planned to be sent to Code Blue Saratoga Shelter for Bethesda to go public with the concept, which will generate more support and momentum from community. The draft letter was previously sent out via E-mail for Vestry to review. Vestry agreed the plan to proceed.
6. Treasurer’s Report: J. Vad Der Veer
- 2017 Audit, 2017 Parochial Report were reviewed
7. Commission Report
- Communications: F. Horne
    - Spring Newsletter will be mailed in few weeks
  - Parish Life: P. Houde
    - Some Congregation members look for the way to ask questions Vestry members directly. Vestry will find the best way to communicate with Congregation.
  - Property Management: M. Griffin who attended only this part
    - Fire safety, Electricity, heating/cooling, plumbing, cleaning issues were reviewed and resolution plans were discussed
    - Christian education fund can be used to fix peeling paint where Sunday School meet
8. Continuing/ New Business
- J. Van der Veer, P. Houde, and D. Miller were elected as Diocesan Convention Delegates in June. C. Berheide moved to accept those, seconded by S. Manny, unanimously approved.
9. Blessing & Adjournment
- C. Berheide moved to adjourn the meeting, J. Huppuck seconded the motion which passed unanimously