

Bethesda Episcopal Church
Saratoga Springs NY

Minutes: Vestry Meeting
Wednesday, August 19, 2015

Vestry

Mark Claverie
Darren Miller (excused)
Mary Withington
Geoff Delbridge
Gordon Boyd (excused)
Catherine Berheide
Mark Griffin
Jane Agee
Geneva Henderson
Sara Manny

Clergy

Dean Marshall J. Vang, Interim Rector
Peter Sweeney, Deacon (excused)

Treasurer

Anne Van Acker (excused)

Call to order: Dean Vang called to order the regular meeting of the Bethesda Episcopal Church Vestry at 7:00 PM on August 19, 2015 at the Parish House on Washington Street.

Devotions: Mr. Griffin began the meeting with devotions.

Previous meeting minutes: Ms. Withington moved that minutes from the previous meeting be accepted, seconded by Mr. Claverie, unanimously approved.

Financial Report: As neither Ms. Van Acker nor Mr. Miller was present, there was no financial report in the August meeting.

Interim Rector's Report: Dean Vang reported that the new administrative assistant seems to be settling in. She knows what's going on and is very organized. She's still sorting things out but is getting a lot accomplished and is finding her way very well. She seems to have an intuitive understanding of the functioning of our church office. Lynne is still handling liturgical preparations. The new administrative assistant can be emailed at Barbara@bethesdachurch.org. Barbara was able to get a good bid on the replacement of the plexiglass behind the altar window and is already finding other ways to save money. Landon has completed his essays for application for ordination in the diocese of Albany. Matt Griffin no longer wants to be the sexton but will continue as the verger. We will need to hire someone to clean.

Senior Warden's Report: Mr. Claverie reported that Barbara is a great addition to the office and everybody is very pleased with her work thus far. We've gotten an estimate from Allerdice to replace the broken plexiglass over the altar window for \$3,399. Mr. Claverie moved to accept this quote and hire Allerdice. Mr. Delbridge seconded the motion, which passed unanimously. Mr. Claverie reminded the vestry that it's imperative that the parish house be kept locked at all times, and those with keys, when coming or going, need to lock the door behind themselves, even when just going in for a moment.

Expenses: Mr. Claverie moved that Dean Vang's expenses for the month be approved. Mr. Griffin seconded the motion. Unanimous approval.

Further Discussion of Episcopal Survey: See attached

New Business: Ms. Agee reported that she met with Ms. Sanders Shartle and Mr. Armstrong about the history book and that they are making good progress on editing. It also appears that someone has been using the archive room for storage, which is not appropriate.

Mr. Delbridge requested a motion to renew our membership with Episcopal Network for Stewardship (\$250/yr) which allows us to purchase stewardship materials for download (\$50). Ms. Withington so moved, Ms. Manny seconded the motion, and all were in favor.

Dean Vang requested that we keep praying for Paul Ruzicka.

Closing: Ms. Berheide moved to adjourn the meeting. Ms. Agee seconded the motion which passed unanimously.