

D R A F T

Building Committee Minutes July 15, 2015.

Attending: G. Boyd, G. Delbridge, Dean Vang, M. Parobeck, Mark Anspach. Absent excused: Sr. Warden Claverie, Jr. Warden D. Miller, M. Withington. Guests: Shannon Brown and Kathrine Onufer, JGWA, Billie Taft-Sitler, Saratoga National Bank.

Minutes of July 1, 2015 were accepted for the record.

Boyd reported on a proposal to Brause Realty to use a portion of Brause's unpaved area at Federal and Washington for construction laydown. Conversation with Nate Hover, Brause's property manager, was constructive, and a proposal has been forwarded to Mr. Brause.

Architects reported an extra meeting has been added to the Planning Board, August 12, possibly relieving some pressure on Bethesda's application. We are awaiting word from State Historic Preservation as to lead agency in the SEQRA process. If they waive lead agency status, City Planning Board will assume the role, and the process will move forward. SHP has until last week of July to decide, or the option falls to the City.

Archeological study has been contracted with Hartgen Archeological Assoc., Inc. for a fee of \$3,280, and with assurance they can complete the work in time to keep pace with SEQRA. Investigation will include a walk-over, historical and photographic records review.

K. Onufer and S. Brown reported extensively on investigation and ideas for the choir rehearsal space in the undercroft of the church. Ceiling can be raised by nearly two feet to improve acoustics and lighting. Ventilation will be improved with site drainage and other measures. Dean Vang suggested placing the sacristy in the existing choir space, and moving the choir space north where windows/exterior lighting is better. The varying floor levels need to be investigated to see if greater depth is possible without great expense. Sequence of church restoration priorities, pending a full condition assessment to be conducted after September, appear to be: 1) drainage around the exterior, especially the west side, 2) roof, and 3) mechanicals.

After a report on the contents of some of the "storage" space in the undercroft, Mark Anspach volunteered to conduct an inventory. Boyd said he would put out a call for volunteer help to support Mark's effort. Discussion covered the potential of certain wooden items for use in the new chapel, subject to restoration.

The repurposing of the East entry to a dressing space was discussed. Architects recommended making minimal changes as to floor levels, equipment, in order to control costs and make something suitable for bridal preparations or other such uses.

Tenancies: Amy Sutton will be asked to advise on the marketability of the retail space. The religious goods business we had approached has decided against moving forward. The Skidmore restorative justice program is keen to move forward, as is First Fairfield Associates.

Capital Campaign: Boyd reported on the efforts through Episcopal Church Foundation to set up a dozen interviews with parishioners. Debbie Harper and Ethel Grisanti are assisting ECF's Leslie Pendleton. The Case Statements are ready to be mailed. Mailing labels will be generated from a list managed by G. Delbridge.

Next meetings: Tuesdays: July 28, August 4, 25.