

D R A F T

Building Committee Minutes June 3, 2015.

Attending: Sr. Warden Claverie, M. Withington, G. Boyd, G. Delbridge. Absent excused: Dean Vang, M. Parobeck, Jr. Warden D. Miller. Guests: Mark Anspach, Parish Rep., Shannon Brown and Kathrine Onufer, JGWA.

Minutes of May 20, 2015 were accepted for the record.

Boyd reported on the status of the NYLC Sacred Sites sign, which was soon to be shipped to the church. Possible locations for mounting were reviewed, with the frame east of the east door preferred.

Boyd also reported on the status of the Case Statement. Text has been circulated and accepted. Pricing estimates of subsidiary elements are TBD. Delivery of draft to ECF is anticipated in a matter of days. It was suggested and agreed that the parish adopt a donor policy regarding naming various elements of the complex, e.g. Roy Ensley (library) and Father Parke (music library).

It was also agreed that the Trask Window in the existing parish house should be taken out, moved to repair, and replaced at parish expense. Notice should be given to the building owners of this activity. The Trask Window should be designed into the NPH in an appropriate location to recognize the Trask family's historic contributions to Bethesda.

#### Architects' Report

New plans for the undercroft were reviewed, showing choir rehearsal space, practice rooms, music offices and library. Discussion ensued as to whether this arrangement would comport with the music leadership's vision. Pending the work on the undercroft, the music offices would be placed on the 1<sup>st</sup> floor of the NPH, convenient to rehearsal space in the chapel.

S. Brown produced information about a new company that makes columbaria, Eickhof. They make niches that are 8"x8", allowing room for about 126 niches in the JGWA design.

Boyd was tasked with contacting Saratoga Restaurant Supply and/or Sysco for assistance in reviewing layout and equipment for the kitchen.

The centennial tree proposal was given to Sustainable Saratoga, but in conversation, they and Mark Claverie agreed that the only acceptable space already had a tree, so the idea has been deferred.

National Grid is prepared to relocate the power pole near the northwest corner of the church to the other side of Washington Street.

Next meetings: June 17 (to be rescheduled), July 1, July 15.